



Scoring matrix for Brentwood Community Fund 2019

Each Brentwood Community Fund application will be scored against the following key criteria:

Criteria/score	0%	Up to 33%	Up to 66%	Up to 100%	Total weighting
1 The application demonstrates how the project meets the criteria and supports the priorities and expected outcomes (see table in guidance notes).	The application shows no evidence of how the project meets the criteria, supports the priorities and will deliver the expected outcome(s) .	The application shows there are tenuous links between the project, the priorities and the expected outcome(s)	The application demonstrates some good links between the project, the priorities and the expected outcome(s), and details how some of the project activities will achieve them	The application clearly demonstrates the links between the project and the expected outcome(s), and details how all of the project activities contribute to them.	40%
2 The application demonstrates how the community has been involved in the development and the implementation of the project. For example, the community should be engaged in identifying schemes to be put forward.	The application shows no evidence that the community has been involved in the development and the implementation of the project.	The application shows a small amount of evidence that the community has been involved in the development and the implementation of the project.	The application shows reasonable evidence that the community has been involved in the development and the implementation of the project.	The application clearly demonstrates how the community have been involved in both the development and the implementation of the project.	20%
3 The application demonstrates the promotion of volunteering and community participation in its delivery.	The application shows no evidence of how the project will promote volunteering and community participation.	The application shows a small amount of evidence of how the project will promote volunteering and community participation.	The application shows reasonable evidence of how some aspects of the project will promote volunteering and community participation.	The application clearly demonstrates how volunteering and community participation is integral to the project.	20%
4 The application demonstrates that the applicant has sought additional external funding or in kind value for the project, such as the use of volunteer time or donated materials/equipment.	The application shows no evidence that the applicant has sought additional external funding or in kind value for the project.	The application shows a small amount of evidence that the applicant has sought additional external funding or in kind value for the project.	The application shows reasonable evidence that the applicant has sought additional external funding or in kind value for the project.	The application clearly evidences how the applicant has sought additional external funding or in kind value for the project.	10%
5 The application demonstrates how the project will be sustainable once the grant contribution has ceased.	The application shows no evidence of how the project will be sustainable once the grant contribution has ceased.	The application shows a small amount of evidence of how the project will be sustainable once the grant contribution has ceased.	The application demonstrates reasonable evidence of the sustainability of the project once the grant contribution has ceased.	The application demonstrates clear and robust evidence of the sustainability of the project once the Council's contribution has ceased.	10%
TOTAL					100%